**NORTHFIELD COMMUNITY PRESCHOOL, PRIMARY, AND ELEMENTARY SCHOOL**

**2000 New Road**

**Northfield, New Jersey 08225**

**609.407.4005**

[www.ncs-nj.org](http://northfield.groupfusion.net/)

**Mr. Pedro P. Bretones Mrs. Maureen E. Vaccaro**

**Superintendent Principal**

[pbretones@ncs-nj.org](mailto:pbretones@ncs-nj.org) [mvaccaro@ncs-nj.org](mailto:mvaccaro@ncs-nj.org)

**Parent Dismissal Form**

September 2024

Dear Parents / Guardians:

|  |
| --- |
| PLEASE READ, sign, and return |

In accordance with recent legislation and mandated policy regarding supervision of young children at dismissal from school, we are requiring that any parent or guardian, who wishes their child to **walk home alone, provide express written consent to** do so. However, as has been previous practice, any child **Second Grade** and younger may not walk home alone. Please complete the enclosed form indicating your preference for dismissal and return it to your child's Homeroom Teacher as soon as possible.

PARENT SIGNATURE:

I have read the entire version of the Student Handbook online at **www.ncs-nj.org**, and understand that not signing this acknowledgement page does not exempt me from complying with all Board of Education /School rules, regulations, and policies.

I have reviewed the school calendar and am aware of the following One Session school days that are listed on the calendar. I am aware that the Northfield School Calendar includes 12:40 pm Preschool one session dismissal day; 12:50 pm Middle School One Session dismissal days; 1:00 pm Elementary School One Session dismissal days for Grades 3 and 4; and 1:10 pm Elementary School One Session dismissal days for grades K-2. On these days, I will make the appropriate adjustments and accommodations to my daily routine in order to ensure the safety and well-being of my child/children at early dismissal.

**The early dismissal dates are as follows:**

Thursday 09/05/24 First Day of School

Wednesday 11/20/24 Parent/Teacher Conferences

Thursday 11/21/24 Parent/Teacher Conferences

Friday 11/22/24 Parent/Teacher Conferences

Wednesday 11/27/24 Thanksgiving Recess Begins

Friday 12/20/24 Winter Recess Begins

Thursday 04/17/25 Spring Break Begins

Wednesday 06/18/25 Single Session Days

Thursday 06/19/25 Last Day of School

Thank you,

C:\Users\pbretones\Desktop\signature.jpg

Mr. Pedro P. Bretones

Superintendent

**By signing below, I acknowledge that I have read this entire document, the entire version of the Student Handbook, and have reviewed the school calendar, including the early dismissal dates, as listed on the reverse.**

**(Please note: In order to avoid disrupting classroom instruction, no student will be dismissed after 2:30, or at the end of the school day, except for in an extreme emergency. Notes for early dismissals must be sent to school at least one day in advance, of any early dismissal, so all staff can be fully informed.)**

***Children marked late must enter at Door #6 / #21 and be signed in by an adult. Again, if your child arrives late, you may not drop your child off for them to enter school independently. You MUST legally park and accompany your child into the building after 8:20 am for Grades 3-4, and after 8:30 am for Kindergarten, Grade 1 and Grade 2.***

**PARENTS MUST FULLY INFORM THEIR OWN CHILD OF THE DISMISSAL PROCESS FOR THEIR OWN CHILD.**

**MAKE SURE YOUR CHILD KNOWS WHO IS PICKING THEM UP, AND/OR WHERE THEY MUST GO TO MEET YOU.**

Parent / Legal Guardian Name (print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent / Legal Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Numbers: (Home)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Work)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Cell)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Child’s Name (print):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grade: \_\_\_\_\_\_\_\_\_

Homeroom Teacher’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**School Dismissal Procedures for Pupils in Grades PreSchool to Grade 4**

**PLEASE CHECK ONE:**

**By signing, I understand the following:**

**GRADES 3 and 4 ONLY :**

\_\_\_\_ I do not wish to request special school dismissal procedures for my child and he/she is permitted to walk home without a designated parent/guardian or escort. By signing I understand the following:

* The dismissal procedures shall be effective immediately and shall apply to all school days, including half sessions and early closing days due to emergencies.
* I have given express consent for my child to leave school property alone therefore the district is not responsible for my child’s actions once he/she leaves school property.

OR

\_\_\_ I wish for my child to be dismissed to the adults/guardians listed on my student emergency list, and / or a Middle School-aged **SIBLING**, Grade 5 and higher, **LISTED ON MY STUDENT SCHOOL EMERGENCY LIST IN ONCOURSE**.

By signing, I understand the following:

* In the event that my child’s designated parent/ guardian or escort does not arrive for the dismissal of my child, at the set dismissal time, my child will be placed in the Northfield After-School Child Care Program and I shall be responsible for the costs associated with Northfield After-School Child Care Program.

Parent / Legal Guardian Name (print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent / Legal Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**GRADES PreSchool, Kindergarten, Grade 1, Grade 2:**

\_\_\_\_ I understand that my child is only to be dismissed to the adults/guardians listed on my student emergency list, and / or a Middle School-aged **SIBLING**, Grade 5 and higher, **LISTED ON MY STUDENT SCHOOL EMERGENCY LIST IN ONCOURSE**. By signing, I understand the following:

* The dismissal procedures shall be effective immediately and shall apply to all school days, including half sessions and early closing days due to emergencies.
* Once my child leaves school property with their designated parent/guardian or escort, the district is not responsible for my child’s actions or the actions of the designated parent/guardian or escort.
* In the event that my child’s designated parent/ guardian or escort does not arrive for the dismissal of my child, at the set dismissal time, my child will be placed in the Northfield After-School Child Care Program and I shall be responsible for the costs associated with Northfield After-School Child Care Program.

Parent / Legal Guardian Name (print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent / Legal Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_